

COMMONWEALTH OF MASSACHUSETTS

TOWN OF SPENCER

SPECIAL TOWN MEETING WARRANT

November 19, 2015

WORCESTER, SS.

To either of the Constables of the Town of Spencer in the County of Worcester,  
Greetings.

IN THE NAME OF THE Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at Memorial Town Hall, 157 Main Street, in said Spencer on Thursday, November 19, 2015 at 7:00 p.m. in the evening, then and there to act on the following articles:

**Article 1:**

**AUTHORIZATION TO PAY A PRIOR FISCAL YEAR'S EXPENSE**

To see if the Town will vote to appropriate the sum of Ninety Dollars, and No Cents (\$90.00) to pay a prior year expense (Laboratory Water Quality Testing) for the Water Department and to meet said appropriation by transferring said sum from certified and available Retained Earnings of the Water Enterprise Fund; or to take any action relating thereto. *(Sponsored by the Water Commissioners)*

**Article 2:**

**AUTHORIZATION TO AMEND A PREVIOUSLY APPROVED ARTICLE**

To see if the Town will vote to amend Article 11 from the May 7, 2015 Annual Town Meeting in order to raise and appropriate an additional sum of One Thousand, Eight Hundred Ten Dollars and No Cents (\$1,810.00) for additional Smith Regional Agricultural High School Tuition (\$10 to Account #11300-52000) and Additional Transportation Assessment (\$1,800 to Account #11300-52100) for Fiscal Year 2016; or take any action relating thereto. *(Sponsored by the Town Administrator)*

**Article 3:**

**AUTHORIZATION TO RESCIND THE PREVIOUSLY APPROVED ARTICLE FOR THE FY2016 GENERAL GOVERNMENT OPERATING BUDGET**

To see if the Town will vote to rescind Article 14 from the May 7, 2015 Annual Town Meeting for the purposes of voting to approve the following Article #4 that will adjust the Fiscal Year 2016 General Government Operating Budget; said rescission is contingent upon the approval of Article #4; or take any action relating thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

**Article 4:**

**AUTHORIZATION TO APPROPRIATE THE REVISED FY2016 GENERAL GOVERNMENT OPERATING BUDGET**

To see if the Town will vote to raise and appropriate the sum of Eight Million, Seven Hundred Sixteen Thousand, One Hundred Forty-Seven Dollars and No Cents (\$8,716,147.00) to pay for the operations of the General Government expenses for Fiscal Year 2016, and to meet said appropriation from a transfer of Ninety-Nine Thousand Dollars and No Cents (\$99,000.00) from the Overlay Surplus Account, a transfer of Ten Thousand Dollars and No Cents (\$10,000.00) from the Wetlands Protection Fund, Thirty-One Thousand Dollars and No Cents (\$31,000.00) from Available and Certified Free Cash, and from taxation, from available funds in the Treasury, and anticipated receipts as may be needed or decided necessary; or take any action relating thereto. *(Sponsored by the Board of Selectmen and the Town Administrator)*

*Note: The amended Fiscal Year 2016 Operating Budget is attached separately to the Town Meeting Hand-out and can also be viewed on the Town's website at [www.spencerma.gov](http://www.spencerma.gov).*

**Article 5:**

**AUTHORIZATION TO RESCIND THE PREVIOUSLY APPROVED ARTICLE FOR THE FY2016 WATER DEPARTMENT BUDGET**

To see if the Town will vote to rescind Article 15 from the May 7, 2015 Annual Town Meeting for the purposes of voting to approve the following Article #6 that will adjust the Fiscal Year 2016 Water Department Budget; said rescission is contingent upon the approval of Article #6; or take any action relating thereto. *(Sponsored by the Board of Water Commissioners and the Town Administrator)*

**Article 6:**

**AUTHORIZATION TO APPROPRIATE THE REVISED FY2016 WATER DEPARTMENT BUDGET**

To see if the Town will vote:

1. to appropriate the sum of One Million, Three Hundred Seventy Thousand, Six Hundred Ten Dollars and No Cents (\$1,370,610.00) for the use of the Water Department for Fiscal Year 2016, and to fund said appropriation with a transfer from the receipts and revenue of the Water Enterprise Fund collected by the Water Department for said Fiscal Year;
2. authorize Indirect Costs for Fiscal Year 2016 at One Hundred Twenty-Nine Thousand, Five Hundred Eighty-Three Dollars and No Cents (\$129,583.00); and
3. to have the Board of Water Commissioners set the Fiscal Year 2016 rates and fees to meet said appropriation and level of Indirect Costs;

Or take any action relating thereto. *(Sponsored by the Board of Water Commissioners and the Town Administrator)*

**Article 7:**

**AUTHORIZATION TO TRANSFER MONIES TO A RESERVE FUND**

To see if the Town will vote to appropriate the sum of One Thousand Dollars and No Cents (\$1,000.00) for the Sick Leave Buy Back Fund (Account #083-83000-39800) and to meet said appropriation by transferring from previously certified and available Free Cash; or take any action relating thereto. *(Sponsored by the Town Administrator)*

**Article 8:**

**AUTHORIZATION TO TRANSFER MONIES TO A RESERVE FUND**

To see if the Town will vote to appropriate the sum of Five Thousand Dollars and No Cents (\$5,000.00) for the Board of Health Site Clean-up Fund (Account #60000-59145) and to meet said appropriation by transferring from previously certified and available Free Cash; or take any action relating thereto. *(Sponsored by the Town Administrator)*

**Article 9:**

**AUTHORIZATION TO TRANSFER MONIES TO FUND CAPITAL EXPENDITURES**

To see if the Town will vote to appropriate the sum of Twenty Five Thousand Dollars and No Cents (\$25,000.00) for a Water Department SCADA Upgrade capital project, as approved by the Capital Improvements Planning Committee (CIPC), and to meet said appropriation by transferring said sum from previously certified and available Retained Earnings of the Water Enterprise Fund; or take any action relative thereto. *(Sponsored by the Board of Water Commissioners and the Capital Improvements Planning Committee)*

**Article 10:**

**AUTHORIZATION TO TRANSFER MONIES BETWEEN CAPITAL ACCOUNTS**

To see if the Town will vote to transfer the sum of Eleven Thousand, Seven Hundred Thirty-One Dollars and Eighty-Four Cents (\$11,731.84) from the Water Department Water Meters Capital Account (Account #15000-58840) to the Water Department Capital Efficiency Plan Account (Account #15000-58860), and to transfer the sum of One Hundred Thirty-Four Thousand, Five Hundred Sixteen Dollars and Eighty-Seven Cents (\$134,516.87) from the Water Department Capital Outlay Account (Account #15000-58000) to the Water Department Capital Efficiency Plan Account (Account #15000-58860); or take any action relating thereto. *(Sponsored by the Board of Water Commissioners and the Town Administrator)*

**Article 11:**

**AUTHORIZATION TO TRANSFER MONIES TO FUND CAPITAL EXPENDITURES**

To see if the Town will vote to appropriate the sum of Two Hundred Thousand Dollars and No Cents (\$200,000.00) for a Sewer Department Clarifiers Upgrade capital project, as approved by the Capital Improvements Planning Committee (CIPC), and to meet said appropriation by transferring the sum of One Hundred Thousand Dollars and No Cents (\$100,000.00) from previously certified and available Retained Earnings of the Sewer Enterprise Fund and by transferring the sum of One Hundred Thousand Dollars and No Cents (\$100,000.00) from the Sewer Department Capital Account (20000-58600); or take any action relative thereto. *(Sponsored by the Board of Sewer Commissioners and the Capital Improvements Planning Committee)*

## **Article 12:**

### **AUTHORIZATION TO TRANSFER MONIES TO FUND CAPITAL EXPENDITURES**

To see if the Town will vote to appropriate the sum of Three Hundred Fifty Thousand Dollars and No Cents (\$350,000.00) for capital equipment purchases and capital improvements, as generally illustrated below, and to meet said appropriation by transferring Two Hundred Seventy Thousand Dollars and No Cents (\$270,000.00) from previously certified and available Free Cash and Eighty Thousand Dollars and No Cents (\$80,000.00) from the Landfill Cap Repair capital account (Account# 60000-59248); or take any action relative thereto. *(Sponsored by the Capital Improvements Planning Committee and the Town Administrator)*

<b><u>Dept.</u></b>	<b><u>Item</u></b>	<b><u>Amount</u></b>
Library	Copier Replacement	\$ 3,000.00
Fire Department	Emergency Generator	\$ 4,000.00
Fire Department	Pagers	\$ 6,500.00
Fire Department	Communications Upgrades	\$122,000.00
Fire/Police Dept.	Phone Systems Replacement	\$ 25,000.00
Highway Department	Fuel Pump Card Reader (additional)	\$ 10,000.00
Highway Department	Additional Garage Roof Repair Funds	\$ 50,000.00
Highway Department	Mechanic Street Parking Lot Repairs	\$ 75,000.00
Town Hall	Consultant Services (Solar Landfill RFP)	\$ 10,000.00
Town Hall	Design Services (Demo Cherry/Pleasant)	\$ 10,000.00
Town Hall	Buildings Study (Lake, Maple, Sugden)	\$ 30,000.00
<b>Total:</b>		<b>\$ 350,000.00</b>

## **Article 13:**

### **AUTHORIZATION TO TRANSFER MONIES TO BALANCE A CAPITAL ACCOUNT**

To see if the Town will vote to appropriate the sum of Fourteen Thousand Dollars and No Cents (\$14,000.00) for the Town Hall Boiler Replacement Project (Account #60000-59237) and to meet said appropriation by transferring from previously certified and available Free Cash; or take any action relating thereto. *(Sponsored by the Town Administrator)*

## **Article 14:**

### **AUTHORIZATION TO AMEND THE PERSONAL BYLAWS**

To see if the Town will vote to amend the Personnel Bylaws, becoming effective January 1, 2016, by amending the Section entitled "Health, Dental, & Life Benefits" by striking the words "begin the first of the month immediately following a full 30 days of employment" and replacing with the words "begin the first date of employment"; or take any action relative thereto. *(Sponsored by the Town Administrator)*

**Article 15:**

**AUTHORIZATION TO AMEND THE PERSONAL BYLAWS**

To see if the Town will vote to amend the Personnel Bylaws, becoming effective January 1, 2016, by eliminating the entire Section entitled "Sick Leave Incentive", and amending the Section entitled "Personal Days" by striking the word "three" and replacing with the word "six"; or take any action relative thereto. *(Sponsored by the Town Administrator)*

**Article 16:**

**AUTHORIZATION TO AMEND THE PERSONAL BYLAWS**

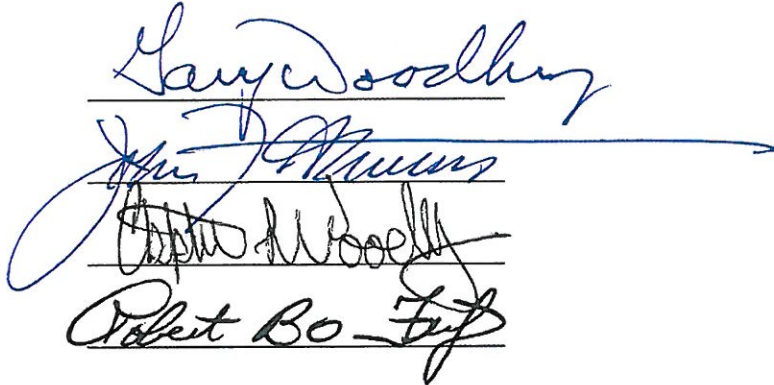
To see if the Town will vote to amend the Personnel Bylaws, becoming effective January 1, 2016, amending Schedule C, by inserting the new position of "Police Detail Officer" and inserting the Compensation rate of "\$45.00 hourly"; or take any action relative thereto. *(Sponsored by the Town Administrator)*

*Continued on next page:*



And you are directed to serve this warrant, by posting an attested copy in at least three places fourteen (14) days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid. Given under our hands this 2<sup>nd</sup> day of November in the year of our Lord two thousand and fifteen.

Four handwritten signatures in blue ink are stacked vertically. The first signature is 'Gary Woodbury'. The second signature is 'John Thomas'. The third signature is 'Robert Woodell'. The fourth signature is 'Robert Bo- [unclear]'. Each signature is written over a horizontal line.

Board of Selectmen

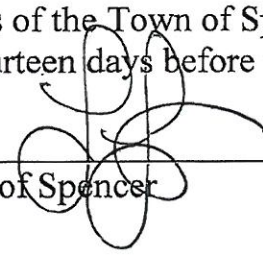
A true copy. Attest.

\_\_\_\_\_  
Constable

Worcester, SS.

\_\_\_\_\_  
Date

PURSUANT TO THE WITHIN WARRANT, I have posted and warned the inhabitants of the Town of Spencer by posting an attested copy in at least three places at least fourteen days before the date of the meeting, as within directed.

  
\_\_\_\_\_  
Constable of Spencer

NOTICE: Persons needing a sign language interpreter or other hearing assistance device, please contact the Board of Selectmen.